

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

April 12, 2013

Attending:

**Glenn Waguespack, L-AUD, Chairperson
Kerrilyn Phillips, L- SLP, Vice Chairperson
Dawn Richard, L-SLP, Secretary/Treasurer
Jimmy J. Guillory, L-AUD/SLP, Board Member
Verlencia Millet, L-SLP, Board Member
Laura Gresham, Public Member**

Absent:

Stanley Peters, M.D., Medical Advisor

The meeting was called to order by Glenn Waguespack at 9:00 a.m. in the Conference Room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Terry L. Martin, Administrative Assistant, were present for the meeting. Laura Gresham, Public Member, left the meeting at 11:34 a.m.

PUBLIC COMMENTS:

There were no members of the public present to make a comment.

AGENDA:

Motion was made by Laura Gresham, seconded by Jimmy Guillory and unanimously carried, to adopt the Agenda as amended with the following addition: d. Honors – NCSB under conferences and c. Board Presentation – LSHA under conferences.

MINUTES:

Motion was made by Jimmy Guillory, seconded by Laura Gresham and unanimously carried, to accept the minutes of the meeting held February 22, 2013 as presented.

FINANCIAL:

- A. Financial Statement for the Month Ending January 31, 2013

Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ending January 31, 2013.

- B. Proposed budget for fiscal year July 1, 2013 – June 30, 2014

Motion was made by Kerrilyn Phillips, seconded by Jimmy Guillory and unanimously carried, to approve the budget for fiscal year July 1, 2013 – June 30, 2014 as follows:

Revenues

License Fees	225 * 125.00	28,125.00
License Fees	20 * 150.00	3,000.00
Upgrade Fees	120 * 30.00	3,600.00
Renewal Fees	3425 * 65.00	222,625.00
Renewal Fees	245 * 75.00	18,375.00
Enforcement Actions		5,000.00
Interest (Checking)		1,000.00

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Miscellaneous	10,000.00	
Total		291,725.00

Total Revenues \$291,725.00**Other Assets**

Cash in Checking	425,000.00	
*Invested Funds	125,000.00	
Total		550,000.00

Total Other Assets \$550,000.00**TOTAL AVAILABLE FUNDS \$841,725.00**

*INVESTED FUNDS ARE MAINTAINED FOR LEGAL CHALLENGES, TO DEFEND A LAWSUIT, AND IN THE EVENT OF A NATURAL DISASTER.

LA R.S. 37:2657. Fees; compensation; expenses

The board shall retain all fees and other monies received by it. Such funds may be expended by the board without appropriation for costs of administration and other expenses. Additionally, such funds may be used for the establishment and operation of continuing education programs relating to speech, language, or hearing disorders. Any funds remaining unexpended and unencumbered at the end of each fiscal year shall be retained by the board for expenditure in succeeding years and no part thereof shall revert to the general fund of the state.

Expenses**Salaries**

E. Efferson		
C. Quebedeaux		
T. Martin		116,958.24
S. Hoover		
Total		

Related Employee Benefits

Retirement (31.3% ER contribution)	36,607.93	
Medicare	1,695.89	
Health Ins (Quebedeaux & Martin)	10,835.04	
OPEB	30,000.00	79,138.86
Total		

Total Salaries & Benefits \$196,097.10**Expenses/ Travel**

Administrative (in-state mileage)	1,000.00	
Administrative (in-state other)	500.00	
Board (in-state mileage)	5,000.00	
Board (in-state other)	5,000.00	
Administrative (out-state other)	3,000.00	
Board (out-state mileage)	500.00	
Board (out-state other)	20,000.00	
Total		35,000.00

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Expenses/ Meeting

Hotel, food, etc. 10,000.00

Total Travel & Meeting Expenses \$45,000.00**Expenses/ Operating**

Advertising	5,000.00	
Rent	17,191.08	
Printing	7,500.00	
Postage & Delivery	10,000.00	
Dues & Subscriptions	1,800.00	
Maintenance	1,000.00	
Insurance	1,000.00	
Bank Charges/Fees	10,000.00	
Telephone	1,000.00	
Security	100.00	
Equipment Rental	2,000.00	
Miscellaneous	1,000.00	
Continuing Education	15,000.00	
Office Supplies	6,000.00	
Total		78,591.08

Total Operating Expenses \$78,591.08**Professional Services**

Accounting	2,400.00	
AG Representation	3,000.00	
Auditor	2,500.00	
Calligrapher	1,000.00	
Computer Consultants	10,000.00	
Other Consultants	2,000.00	
Court Reporter	500.00	
Investigators	5,000.00	
Legal Counsel	10,000.00	
Payroll	2,000.00	
Total		38,400.00

Total Professional Services \$38,400.00**Acquisitions/Equipment**

Computer Equipment	5,000.00	
Scanning Equipment/License Renewal	6,000.00	
Office Equipment	4,000.00	
Total		15,000.00

Total Acquisitions \$15,000.00**TOTAL EXPENDITURES \$373,088.18****Total Revenue over Expenditures (\$81,363.18)****Total Available Funds over Expenditures \$468,636.82**

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C. Professional Service Contracts for fiscal year July 1, 2013 – June 30, 2014

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to approve the contract for Ayn Stehr at \$175.00 per hour for a maximum of \$10,000.00.

Motion was made by Laura Gresham, seconded by Jimmy Guillory and unanimously carried, to approve the contract for Department of Justice at \$120.00 per hour for a maximum of \$3,000.00.

Motion was made by Laura Gresham, seconded by Dawn Richard and unanimously carried, to approve the contract for Investigation Unlimited at \$50.00 per hour for a maximum of \$5,000.00.

Motion was made by Laura Gresham, seconded by Verlencia Millet and unanimously carried, to approve then contract for Susan Sevario at \$200.00 per month for a maximum of \$2,400.00.

BOARD/STAFF ISSUES:

A. Update on LBESPA 2013 Annual Workshop

The Board discussed final plans, speaker introduction, information for attendees, and meals/breaks for the workshop scheduled for April 13, 2013. Terry Martin informed the Board that 116 participants were registered as of April 12, 2013.

B. Newsletter

LBESPA Spring Newsletter was mailed on March 27, 2013. Board members were very pleased with the newsletter.

C. Report on Behavior Analysts Study Commission – Senate Bill 134

Dawn Richard, representative for the Board, reported that the legislation does not mirror the recommendations of the commission report submitted to the Senate. Dawn Richard will contact Susan Lemonier, LSHA Legislative Chairperson, and SPALS regarding LBESPAs concerns about this bill and encroachment issues.

D. Update on revisions to the Practice Act

Board members were informed to research unlicensed practice, internet sale of hearing aids, equivalency and reciprocity for discussion at the June 6, 2013 meeting.

E. Update on LBESPA Election

The Board has not received confirmation that LSHA has submitted a letter of recommendation to the Governor's Office regarding the vacant positions of a practicing Audiologist and a practicing Speech-Language Pathologist.

The Board will inform LSHA to send a call for nomination for public member in the summer. The current position expires in November 11, 2013. Laura Gresham, current public member does not wish to serve another term.

F. Financial Disclosure Form due to Board of Ethics May 15.

This notification is for a reminder that the financial disclosure form is due May 15, 2013.

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G. Update Video Library

Board members were informed to complete research and be ready to make recommendation for June 6, 2013 meeting.

H. House Bill 156 – Advisory council for the program of early identification for hearing impaired infants.

House Bill 156 was for informational purposes informing the Board that Legislation will take the responsibility from the Office of Public Health and put it with the Louisiana Commission for the Deaf.

I. Educational Ad for Better Hearing and Speech Month

Motion was made by Kerrilyn Phillips, seconded by Verlencia Millet and unanimously carried, to publish the newspaper ad for Better Hearing and Speech Month in *The American Press*, *The Daily Advertiser*, *The Town Talk*, and *The News Star* in May at the cost of \$2,161.80.

CORRESPONDENCE

A. Monica Waasdorp – request to remove disciplinary indicator “red flag” from her record

Motion was made by Laura Gresham, seconded by Verlencia Millet and unanimously carried, to deny Ms. Waasdorp’s request to remove the disciplinary indicator “red flag” from her records.

B. Eldorado Brown – request to remove the supervision requirement for Restricted SLPs

Glenn Waguespack will write to Ms. Brown denying her request to remove the supervision requirement for Restricted SLPs.

CONFERENCES:

NCSB:

A. CEU sponsorship

Motion was made by Jimmy Guillory, seconded by Laura Gresham unanimously carried, to approve CEU sponsorship for ASHA CEUs.

B. Participation by LBESPA members

The Board will present on Timely Timed Topics and Dawn Richard will present on encroachment issues regarding the licensing of Applied Behavioral Analysts.

C. Call for Nominations for President-Elect

The Board agreed to nominated George Purvis and Kerrilyn Phillips for President-Elect and Doreen Oyadomari and Vickie Pullins for Board of Directors.

D. Honors of NCSB

Honors of NCSB were for information purposes only and did not require a motion or a response.

LSHA:

A. Paper accepted – “Public Protection and Professional Enhancement: Catalysts for Change” – presenters and plans, exhibits

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Board members were notified that this paper was accepted by LSHA. No additional information is available regarding when it will be presented. Ms. Phillips will do an outline of the presentation to be distributed among the board members.

B. Exhibit for 2013 Annual Meeting

Motion was made by Jimmy Guillory, seconded by Dawn Richard and unanimously carried, to pay the exhibit fee of \$400.00 for LSHA's 2013 Annual Meeting.

C. Board's Presentation along with Advisory Council

The Board discussed potential topics for the 2013 Annual Meeting.

EXECUTIVE SESSION:

Motion was made by Jimmy Guillory, seconded by Dawn Richard and unanimously carried, to go in to Executive Session at 12:45 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going in to Executive Session: Verlencia Millet, yes; Jimmy Guillory, yes; Dawn Richard, yes and Kerrilyn Phillips, yes.

Motion was made by Jimmy Guillory, seconded by Verlencia Millet and unanimously carried, to come out of Executive Session at 2:05 p.m. to take the following actions:

A. Update on Complaint # 2010-18

Motion was made by Jimmy Guillory, seconded by Dawn Richard and unanimously carried, to table this complaint until June 6, 2013.

B. Update Complaint #2013-05

Complaint # 2013-05 is still under investigation. There is no information available.

C. Update Complaint #2013-06

Motion was made by Jimmy Guillory, seconded by Verlencia Millet and unanimously carried, to make the necessary recommendation regarding Complaint #2013-06 after the North Carolina Board makes their decision. Glenn Waguespack also informed the Board that he sent a cease and desist letter to the respondent. Members of the Board agreed that Glenn should contact Ayn Stehr to inquire whether or not issuing a cease and desist order is a reportable action to HIPDB.

D. New Complaint #2013-07

Motion was made by Kerrilyn Phillips, seconded by Verlencia Millet and unanimously carried, to accept complaint #2013-07 and send for investigation.

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E. Review of Applications

Motion was made by Verlencia Millet, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Sickman, Linda Sue	6889	L-SLP	Flynn, Stacey	6890	L-SLP
Hamilton, Katie	6891	L-SLP	Obst, Denise	6892	PL-SLP
Velargo, Leia	6893	L-SLP	Sinitiere, Monique	6894	AUD

Motion was made by Verlencia Millet, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant or Provisional Speech-Language Pathology Assistant** licenses:

Davis, Shameka F.	6896	
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Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to **upgrade** the following licenses:

Verdin, Katie Landry	6796	SLP Asst	Miller, Katie Lynn	6510	L-SLP
Hruska, Ashley D.	6569	L-SLP	Lee, Ryan M.	6577	L-SLP
Antoine, Kimberly N.	6500	L-SLP	Castille, Arianne	6661	L-SLP

Motion was made Verlencia Millet, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

Jenkins, Terrilyn F.	6032	SLP Asst
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Motion was made by Verlencia Millet, seconded by Kerrilyn Phillips and unanimously carried, to add **dispensing** to the following license:

Pierce, Catherine B.	3299	AUD/HA
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Motion was made by Kerrilyn Phillips, seconded by Dawn Richard and unanimously carried, to adjourn the meeting at 2:10 p.m.

MINUTES APPROVED BY:

Glenn M. Waguespack, L-AUD
Chairperson

Kerrilyn Phillips, L-SLP
Vice-Chairperson